

MINUTES
BOARD OF EDUCATION
August 9, 2010

The School Board of Beresford School District 61-2, Union County, Beresford, SD held their regular meeting at 5:30 p.m. at the south campus library. Those Board members present were: President Sue Christensen, Ric Morren, Jim Haneke, Dennis McKelvey, Deb Bergland, Doug Wevik and Clifton Carnes. Absent: none. Also present were Superintendent Brian Field, Business Manager Jared Olson, Principals Scott Lepke, Tim Koehler and Kevin Nelson.

The Superintendent's report was given by Brian Field including: introduction of new staff members, new staff orientation update, staff in-service update, and reminder on the upcoming ASBSD/SASD conference.

A motion (M25-11) was made by Ric Morren, and seconded by Deb Bergland to adopt the agenda with the addition of item 16 A (Cast SDHSAA Ballot), addition of item 16 B (Approve USD PDC Contract & Agreement), and movement of item 22 (HS Graduation Requirements) up on the agenda . All present voted yes.

Business Manager Jared Olson gave the "Oath of Office" and installed board member Dennis McKelvey to his third term.

A motion (M26-11) was made by Dennis McKelvey, and seconded by Doug Wevik to approve the new graduation requirements of 24 credits for the incoming Freshman class of 2014 and beyond. All present voted yes.

A motion (M27-11) was made by Clifton Carnes, and seconded by Ric Morren to approve the Minutes as published for the July 12, 2010 regular meeting. All present voted yes.

A motion (M28-11) was made by Deb Bergland, and seconded by Dennis McKelvey to approve the financial reports.

General Fund beginning balance \$1,270,295.13. Receipts: Local \$11,074.96, County \$4,896.11, State \$153,593.00, Federal \$0.00. Reimbursable Expenses \$1,389.05. Disbursements of \$277,639.09 and an ending balance of \$1,163,109.16. **Capital Outlay Fund** beginning balance \$328,735.92. Receipts: Local \$5,968.90. Disbursements of \$162,851.90 and an ending balance of \$171,852.92. **Special Education Fund** beginning balance \$45,513.48. Receipts: Local \$2,721.44, State \$4,289.00, Federal 0.00, Reimbursable Expenses \$0.00. Disbursements of \$(21,266.43) and an ending balance of \$73,790.35. **Pension Fund** beginning balance \$204,724.89. Receipts: Local \$747.30. Disbursements of \$0.00 and an ending balance of \$205,472.19. **Bond Redemption Fund** beginning balance of \$163,555.02. Receipts: Local \$1,983.82. Disbursements of \$0.00 for an ending balance of \$165,538.84. **Capital Projects**

beginning balance \$23,485.45. Receipts: Local \$20.56. Disbursements of \$0.00 for an ending balance of \$23,506.01. **Food Service Fund** beginning balance \$(1,176.82). Receipts: Local \$0.00, State \$.00, Federal \$0.00, Reimbursable Expenses \$0. Disbursements of \$117.13 and an ending balance of \$(1,293.95). All present voted yes.

A motion (M29-11) was made by Ric Morren, and seconded by Clifton Carnes to approve the following claims for August: Alfac, Insurance 1,997.98; Centerstone Insurance, Insurance 1,327.42; Delta Dental, Insurance 4,716.01; WellMark, Insurance 45,040.11; Fort Dearborn, Insurance 313.20; Avesis, Insurance 1,028.75; A&B Business Equipment, Copier Lease 3,090.29; Achievement Products, Sped Supplies 502.32; Apex Technology Solutions Group, Tech Equipment 5,591.00; Apperson Education Products, HS Supplies 146.73; Apple Computer, Computer Equipment 55,800.58; ASCD, Membership Renewal 89.00; Atlas Pen & Pencil, Elementary Supplies 46.48; Batteries Plus, Custodial Supplies 90.00; Beresford Community Education, Board Share 3,000.00; Best Western Ramkota, Lodging 162.00; Bigger Faster Stronger, Supplies 109.75; Bio Corporation, HS Science Supplies 390.79; Deb Bonte, Travel Expense 44.63; Bonte Painting, Wrestling Addition 4,000.00; Boulden Publishing, Guidance Supplies 75.83; BP Credit Card, Gas 17.95; Clifton Carnes, Board Meeting Travel Expense 36.63; Carolina Biological, HS Math Supplies 64.84; Susan Christensen, Board Meeting Travel Expense 62.16; Mike Christopherson, Lunch Account Refund 3.55; City Of Beresford, Utilities 11,677.26; Continental Press, Elementary Supplies 100.32; Matthew Coy, Travel Expense 107.07; Critical Thinking Company, Gifted Supplies 69.93; Megan Dahlin, Freshman Academy Stipend 125.00; Demco, Principal Supplies 91.31; Dick Blick, Art Supplies 659.95; EMC Insurance, Work Comp Claim 319.01; EPS/School Specialty Intervention, Elementary Workbooks 141.38; Facts4me, Software Subscription 50.00; Fiesta Foods, Board Supplies 9.99; Fitness Finders, Elementary Supplies 241.98; Flinn Scientific, HS Science Supplies 535.93; Frieburg, Nelson, & Ask, Legal Services 972.50; Ge Money Bank/Amazon, Elementary Supplies 117.30; Ge Money Bank/Amazon, HS English Supplies 14.49; Gopher, MS Supplies 346.72; Grainger, Custodial Repairs 1,410.23; Mike Gray, Lunch Account Refund 43.50; Great Plains International, Transportation Repairs 190.23; Groth Music, Elementary Supplies 118.65; Allie Hartwick, Freshman Academy Stipend 75.00; Hillyard, Custodial Supplies 502.84; Hobart Sales & Service, Food Service Repairs 229.00; Houghton Mifflin, Elementary Workbooks 2,552.56; Imprest Fund, Various Activities 1,614.41; Ingram Library Services, HS English Supplies 35.25; J.W. Pepper & Son, All State Chorus Music 167.74; Jensen Agency, Insurance 58,590.00; Koch-Hazard, Architect Services 617.12; Lakeshore Learning Materials, Elementary Supplies 477.36; Lewis Drug Stores, Band Supplies 10.27; Library Video Company, Elementary Supplies 19.90; Linweld, Vo-Ag Supplies 38.00; Macdoctors, Tech Supplies 2,749.99; Mailbox, Periodicals 59.90; Matco Tools, Transportation Supplies 167.95; McGraw-Hill Companies, Elementary Workbooks 4,077.24; Midamerican Energy, Natural Gas 184.30; Midwest Parts, Repair Parts 7,839.00; Mindware, Elementary Supplies 23.45; Ric Morren, Board Meeting Travel Expense 86.58; Muller Auto Parts, Transportation Supplies 774.87; NASCO, HS Facs Supplies 281.15; NascoArt, Supplies 315.54; Olson's Ace Hardware, Custodial Supplies 559.92; Oriental Trading Company, Elementary Supplies 82.92; Pearson Education, Textbooks 3,233.63; Pitney Bowes, Postage Meter Ink 86.48; Pitney Bowes, Postage Meter Lease 393.00; Plank Road Publishing, Periodicals 107.25; Prufrock Press, Gifted Supplies 164.45; Really Good Stuff, Elementary Supplies 319.39; Renaissance Learning, Accelerated Reader Renewal 2,923.00; Rhode Island Novelty, Elementary Supplies 44.69; Riddell, Football Jerseys 3,884.99; Scholastic, Periodicals

900.59; School Nurse Supply, Nurse Supplies 196.03; School Specialty, Carpet 9,455.86; SD Teacher Placement, Membership 420.00; SHI Corporation, Software 514.70; Sioux Falls Rubber Stamp, Supplies 63.00; Teri Skrdla, Lunch Account Refund 20.15; Smilemaker, Nurse Supplies 50.96; Social Studies School Service, HS English Supplies 23.95; Solution Tree, Elementary Principal Supplies 241.80; South Dakota Achieve, Services 595.88; South Dakota Retirement System, Early Retirement Benefit 71,658.00; Southeast Area Coop, Membership 15,458.58; Speed Stacks, Elementary Supplies 255.93; Star Publishing, Legals 145.68; Steps To Literacy, Elementary Supplies 493.85; Summit Learning, HS Math Supplies 42.30; Teacher Created Resources, Elementary Supplies 28.96; Teacher Direct, Elementary Supplies 199.35; Teachers Discovery, Foreign Language Supplies 571.98; Teacher's Helper Periodicals 49.90; Teacher'sHelper, ElementarySupplies 22.34; Teaching Treasures Elementary, Supplies 62.59; Twite Construction, Elementary Classroom Remodel 2,445.19; U.S. Bank Periodicals 922.33; U.S. School Supply Elementary Principal, Supplies 151.05; USD Reading Recovery Program, Professional Support 775.00; Samuel Van Noort, Freshman Academy 75.00; Verizon Wireless, Cell Phones 269.32; Vernier Software, HS Science Supplies 58.00; Ward's Natural Science, HS Science Supplies 1,642.06; Waterman Backhoe & Septic Service, Services 120.00; Doug Wevik, Board Meeting Travel Expense 73.26.

July Payroll: General Fund \$66,857.10; **Special Education** \$2,996.65; and **Food Service** \$0.00.

July Imprest: SDSSA, Conference Registration 150.00; Brian Field, Travel Expense 25.00; G&N School Bus Driver Training, Bus Driver Training 225.00; SD Department of Labor, Unemployment Claim 309.00; SDHSCA, Coaches' Memberships 280.00; StarMark Cabinetry, Cabinet 403.00; Rob Wilson, Coach's Membership 40.00; Beresford Post Office, Newsletter Postage 182.41. All present voted yes.

A motion (M30-11) was made by Dennis McKelvey, and seconded by Clifton Carnes to appoint the Business Manager as custodian of all school fund and accounts, including the Trust and Agency accounts. All present voted yes.

A motion (M31-11) was made by Dennis McKelvey, and seconded by Ric Morren to declare 16 lunch accounts dormant and write off the debt of \$74. All present voted yes.

A motion (M32-11) was made by Doug Wevik, and seconded by Deb Bergland to approve a contract for Gayla Greer, in the amount of \$29,675, to teach HS Spanish. All present voted yes.

A motion (M33-11) was made by Dennis McKelvey, and seconded by Clifton Carnes to approve the following staff educational advancements:

Michael Jones (BA+24 to MA) in the amount of \$1,000

Ashley Halvorson (BA+24 to MA) in the amount of \$1,000

All present voted yes.

A motion (M34-11) was made by Doug Wevik, and seconded by Jim Haneke to approve open enrollment applications #O11-03 thru #O11-12. All present voted yes.

A motion (M35-11) was made by Ric Morren, and seconded by Clifton Carnes to approve home school applications #H11-01 thru #H11-03. All present voted yes.

A motion (M36-11) was made by Dennis McKelvey, and seconded by Doug Wevik to approve the 2010-2011 Food Service application. All present voted yes.

The following committee appointments were made:

- Budget – Christensen, McKelvey, and Wevik
- Negotiations – Bergland, Christensen, and McKelvey
- Policy – Carnes, Morren, and Haneke
- ASBSD – McKelvey (Delegate), and Bergland (Alternate)
- SE Area Coop – Morren

A motion (M37-11) was made by Doug Wevik, and seconded by Clifton Carnes to cast a ballot for Steve Dick as SDHSAA Small School Group Board of Education representative. All present voted yes.

A motion (M38-11) was made by Dennis McKelvey, and seconded by Clifton Carnes to approve the PDC contract and agreement with USD. All present voted yes.

Mr. Field provided a Capital Outlay project update including the wrestling room addition, water heater replacement, elementary classroom remodeling, new carpet installation, and track project completion.

The board reviewed policies EA thru ECB and referred policies ECAA (Equal Access), EBCA (Bomb Threats), EDCC (Emergency Lockdowns), ECA-R (Building and Grounds Security), ECB-R (Building and Grounds Maintenance), and ECF (Energy Conservation) to the policy committee for review/creation.

A motion (M39-11) was made by Dennis McKelvey, and seconded by Clifton Carnes to adopt the following policies after the second reading was held:

- BDDE (Rules of Order)
- BDDF (Voting Method)
- GBM (Staff Complaints and Grievances)
- DBK (Budget Transfer Authority)
- DDA (Revenue Availability) – removed
- DF (Cash and Cash Equivalents) – removed
- DFC (Food Service Fund Revenues) – removed
- DFD (Restricted and Unrestricted Resources) – removed
- DGD (Credit Card Use Policy)
- DI (Fiscal Accounting and Reporting)
- DID (Inventories)
- AEA (Tobacco-Free Schools)
- AEA-R (Tobacco-Free Schools Regulation)
- BDB (School Board Study and Work Retreats)

All present voted yes. Copies of the policies are available in the district office.

The following Committee Reports were given:

Evaluations

Negotiations

The school board/administrative team retreat was scheduled for September 20, 2010 at 4:30-6:30 pm in the MS/HS Library.

Discussion was held on “Leadership for Student Learning” book read.

There being no further business a motion (M40-11) was made by Clifton Carnes, and seconded by Doug Wevik to adjourn the meeting at 7:07 p.m. All present voted yes.

Approved this ___ day of September, 2010:

Jared Olson, Business Manager

Susan M. Christensen, Board President

Published once at the total approximate cost of _____.